

Community Service Application & Agreement

Applicant Personal Information

Full Name _____

Are you at least 14 years old?

Phone Number _____

Yes

No

Home Address _____

Community Service Information

1. Is this community service requirement court-mandated? Yes No

2. If YES, please explain which court is mandating the community service below:

3. Is Bread & Roses **approved** by this court as a community service site? Yes No

If you don't know the answer to the above question, please find out before completing your application.

Contact Person for your community service hours:

Name _____ Phone _____

Mailing Address _____

If not court-mandated, please list the school, church, or organization you represent below:

4. How many TOTAL community service hours are you required to complete? _____

5. By what date do the TOTAL hours need to be completed and submitted? _____

Availability

Please circle which days and hours you are available to do community service.

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	SATURDAYS
DAYTIME (Between 10 – 3)	DAYTIME (Between 10 – 3)	DAYTIME (Between 10 – 3)	DAYTIME (Between 10 – 3)	DAYTIME (Between 10 – 3)
EVENING (4 – 7)	EVENING (4 – 7)	EVENING (4 – 7)	(EVENING 4 – 7)	EVENING (4 – 7)

About Bread & Roses

Founded in 1980, Bread & Roses is a 501 © (3) non-profit organization that provides a warm, nutritious meal to the Lawrence and general Merrimack Valley community five evenings per week. Our evening meal is served from 5:00 p.m. to 7:00 p.m. every Monday – Thursday and Saturday. Guided by a spirit of hospitality and nonviolence, all are welcome here to enjoy a meal in a community setting.

Over the years, in response to the changing needs of our guests, we have evolved to provide numerous other services, such as:

- Emergency food pantry
- Toiletry & hygiene products
- Medical care
- Seasonal and emergency clothing items
- Diapers, baby food/formula, children and baby clothes
- Holiday meals and gifts

Our Relationship with Volunteers

Bread & Roses is supported by community volunteers throughout the day and it is our many committed volunteers who serve the meal each evening. We currently have over 200 active volunteers, each person dedicated to our mission in his/her own way. Some of our volunteers serve often, others only monthly, but each one brings compassion and dignity to time spent here.

Volunteer Expectations

New volunteers are expected to meet with staff, participate in an orientation, and take a tour of our building before beginning service. All volunteers are required to be at least 14 years of age or a freshman in high school. Comfortable, appropriate clothing and closed-toe shoes are recommended. Excessive or non-emergency cell phone use during the meal will not be tolerated.

As a volunteer at Bread & Roses, you play an important role in serving our guests. Each evening shift typically only has 6 – 8 volunteers so we depend on each volunteer to be here as scheduled. If you cannot make your scheduled volunteer shift, please notify Bread & Roses staff as soon as possible so that we can identify someone to take your place. Additionally, please arrive on time by 4:15 p.m. for your volunteer shift and expect to stay until about 7:30 p.m. to help with clean-up.

Your volunteer duties may include pre-meal preparation, washing dishes, cleaning tables, re-setting tables with silverware, rolling silverware, serving food either in kitchen or directly to guests, cleaning up after the meal, and any or all other duties assigned.

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In order to be successful with your community service volunteering, you must complete all assigned tasks from beginning to end: any instances of walking away from a task, leaving early without notice, or failing to show up for your scheduled volunteer shift will not be counted toward your total community service hours and may result in termination of your contract with us.

As a *community service* volunteer, you will be expected to:

- Volunteer your time on specific days and times, as agreed upon by you and Bread & Roses staff.
- Record your hours in a log provided by Bread & Roses.
- Wear appropriate clothing, use appropriate language, and act respectfully toward guests, other volunteers, and staff members while at Bread & Roses.
- Notify Lauryn Klingler, Program & Development Coordinator, (or another Bread & Roses staff member if Lauryn is not available) of any schedule changes immediately, preferably with at least 24 hours' notice.
 - **Note** Lauryn is available and can be contacted with any questions Monday – Thursday between 10 a.m. and 6 p.m. She is not available outside of these hours or on weekends, so please plan accordingly.
- Forward ALL required paperwork to be completed by Bread & Roses in a timely and responsible manner. This includes any final or follow-up paperwork after hours are completed.
 - **Note** All court-mandated or other paperwork completed by Bread & Roses will be an accurate account of your volunteer duties and demeanor, as signed by Lauryn Klingler, Program & Development Coordinator at Bread & Roses.
- Provide feedback about your volunteer experience with Bread & Roses so that we can continue to make it a positive, welcoming environment for all of our volunteers.

Please sign and date below to verify that you understand and agree to the information detailed above and that you will complete your community service hours at Bread & Roses as expected.

Signature of Applicant

Date